



APPLICATION FOR VOLUNTEER MANAGER (Juniors/Minis)

A big thank you from everyone at Overton rugby club because without volunteers such as yourself we wouldn't be here.

Job description

Manage the playing of rugby by all junior/mini members (under 6 - under 12)

Key Accountabilities:

Manage the playing of rugby by junior section with the support of and reporting to the club officers.

Ensure the club operates in accordance with the RFU continuum.

Ensure the child welfare policy contained within the continuum is adhered to.

Produce, in association with the team managers and coach's, a code of conduct for players, parents & spectators.

Liaise with coaching coordinator.

Encourage the development of players, coach's, team managers and referees.

Ensure the club development plan is executed.

Maintain records of attendance/membership.

Ensure children are kept within a safe environment.

Liaise between the Management Committee and the playing members/parents/guardians ensuring that all matters are effectively communicated between the two.

Assist in the promotion of new players and run through an induction to new players and their parent/guardian.

Present a report to the officers on a monthly basis informing on playing issues.

Encourage and support the playing of rugby at all ages and ability.

Be an ambassador for the club and, where required, represent the club on special occasions when requested by the officers.

You will attend the mandatory courses of:

- Play it safe including online concussion pre-requisite (<http://www.englandrugbyfiles.com/concussion/courses/coaches/>)
- Plus an optional first aid course

You will liaise with safeguarding officers when necessary.



Code of Rugby

This can be found on the RFU website and is fully integrated throughout the clubs age groups.

Everyone involved in rugby in England, whether as a player, coach, referee, administrator, parent or spectator is expected to uphold the core values of our sport

Teamwork Respect Enjoyment Discipline Sportsmanship

- Play to win – but not at all cost.
- Win with dignity, lose with grace.
- Observe the laws and regulations of the game.
- Respect opponents, referees and all participants.
- Reject cheating, racism, violence and drugs.
- Value volunteers and paid officials alike.
- Enjoy the game.

Safeguarding Procedure

For you to be become a coach you must complete a DBS check which is renewed every three years.

You must attend a play it safe course within the first 6 months which is renewed every three years by attending a refresher course.

You must attend a first aid course within the first year which is renewed every three years by attending a refresher course

Please find attached a copy of the safeguarding policy for you to read.

You must be aware of our club rules and understand our policy on social networking sites.

For further information and to arrange your DBS check please contact Vicky Thomas (safeguarding officer) – 07584321545. Alternatively please contact Aimee Le Flem (deputy safeguarding officer) – 07807077476 or Stephanie Webster (deputy safeguarding officer) - 07495489537.

Declaration

I have read the safeguarding policy and the club rules and regulations and i agree to attend all relevant courses within the first year of being a volunteer coach.

Signed _____ Date _____

Please return the safeguarding policy along with this form to Jennie Ross or Vicky Thomas.